

# United States Court of Appeals For the First Circuit

## CJA eVoucher Access Form for Vendors

To request access to the CJA eVoucher system, complete this form and email it to [FirstCircuitCourtOfAppeals@ca1.uscourts.gov](mailto:FirstCircuitCourtOfAppeals@ca1.uscourts.gov).

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Your username and password will be sent to the e-mail address entered above. The combination of your username and password will serve as your signature on the vouchers you submit using the eVoucher application. You are responsible for protecting and securing this password against unauthorized use. If you have any reason to suspect your password has been compromised, you must immediately notify the Clerk of Court of the suspected breach of security.

The first time you login, you will be required to complete your profile by entering your phone number, address and billing information. It is your responsibility to ensure that your user information is accurate.

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